



**Town of Mason
Mayor & Board of Alderman
Board Meeting Minutes
Monday, April 15, 2024, 6:33PM**

CALL TO ORDER: Mayor Eddie Noeman

OPENING PRAYER: Vice Mayor Carolyn Catron

ROLL CALL: Mayor Eddie Noeman, Vice Mayor Carolyn Catron, Alderman Celia Chastain, Alderman Virginia Rivers, Alderman Alethea Harris, Terry Clayton, Esq. City Attorney and Town Recorder Lureatha Harris
(Alderman Mary Mason arrived at 6:35pm and Alderman Shate' Toliver arrived at 6:38pm)

OTHERS IN ATTENDANCE: Norma Davis, Office Manager; Elaine Allen, IT Consultant; Benitra Harvey, IT Consultant; Rick Jewell, Chief of Police; Lt. Marvin Norfolk MPD; and Tanner Jenkins, Fire Chief

VISITORS: Sylvester Harvey, Javanha Davis, T Ray Greer, Wynde Ross, Michael Harris, Patricia Powers, and Willie Lacey

Adoption of the Mayor and Board of Alderman Board Meeting Minutes of March 18, 2024
Alderman Harris made a motion to adopt the Mayor and Board of Alderman Board Meeting Minutes of March 18, 2024, and the motion was 2nd by Alderman Mason: vote passed 5-0
(Mayor Noeman was included in the vote)
Alderman Rivers recommends putting up signs displaying No Littering, Violators Will be Prosecuted with a fine of five hundred dollars (\$500.00).

Adoption of the Special Call Board Meeting Minutes of April 4, 2024
Alderman Mason made a motion to adopt the Special Call Board Meeting Minutes of April 4, 2024, and the motion was 2nd by Alderman Harris: vote passed 4-3 (Mayor Noeman was included in the vote as yes) (Alderman Rivers, Alderman Chastain, and Alderman Toliver voted no)

Chief Jewell introduced T. Ray Greer as Pastor of Salem Baptist Church. Pastor Greer would like to be the chaplain for the police department. Pastor Greer would like to make a more positive contribution to the Town and service the whole community and not just the church.

OLD BUSINESS:

- **Sanitation Fees for Commercial Dumpsters (2nd Reading)**

Alderman Rivers suggested a few edits to be included in the Sanitation Ordinance meaning putting in an effective date of when the fees will be presented for billing. Another suggestion was to include Waste-Pro as the sanitation provider. Ms. Lureatha Harris will edit the document and resubmit it to Mayor Noeman and the Board for final approval. Vice Mayor Catron made a motion to accept the Sanitation Fees for Commercial Dumpsters 2nd reading, and the motion was 2nd by Alderman Mason vote passed 5-1 (Alderman Toliver voted no)



- **An Ordinance to Establish a Water Leak Policy for the Town of Mason (2nd Reading)**
Mayor Noeman recommends seventy-five percent (75%) more than the normal consumption for a water leak adjustment. Alderman Rivers and Alderman Chastain would like to see the language be more specific and detailed in the Ordinance. The Water Leak Policy was agreed to be tabled by Mayor Noeman and the Board for a Special Call Meeting.
- **Consideration of Revisions to the R-3 Residential District and other Textual Changes to the Mason Zoning Ordinance (Article 5 Section 3) (2nd Reading)**
Staff recommends amending these regulations to allow for the differences between Single Family and Multi Family Housing. The recommendation would be for the Textual Change in R-3 Zoning to show as the minimum required lot area -Single Family Detached -5,600 square feet (Other Permitted Uses: 10,000 square feet plus an additional 2500 square feet per additional dwelling unit.
Minimum required lot width at the building line (Single Family Detached 50 feet and Other Permitted uses 60 feet

Article 5 Section 16- Procedures and Requirements for Site Plan Review

The owner or developer shall submit four (4) copies of the proposed site plan to the Town Planner/Building Inspector thirty (30) days prior to the regular meeting date of the Planning Commission or Board of Zoning Appeals, whichever is applicable

Alderman Harris made a motion to agree to the textual changes in the R-3 Zoning and accept Article 5 Section 16- of the Procedures and Requirements for Site Plan Review, and the motion was 2nd by Alderman Chastain: vote passed 4-2 (Alderman Rivers and Alderman Toliver voted no) (This was the 2nd reading)

NEW BUSINESS:

City Attorney: Terry Clayton, Esq. City Attorney

Attorney Clayton reported that he's in negotiation for the Town in repaying money to Barnett Restoration regarding Ms. Mitchell property.

Economic & Community Development and Office Manager

Norma Davis, Office Manager

Alderman Rivers made a motion to accept the Economic & Community Development and Office Manager Report, and the motion was 2nd by Alderman Toliver: vote passed 6-0

HR Department

Norma Davis, HR

Alderman Harris made a motion to accept the HR Department Report, and the motion was 2nd by Alderman Chastain: vote passed 6-0

Finance and Administration Department

Ronda & Cortez Hughey Financial Consultants (absent)

Mr. and Mrs. Hughey were absent, however Mayor Noeman said Ms. Evans, and Mrs. Hughey are working on the Audit for 2023, and there will be a Finance Committee Meeting held on April 22, 2024.



Fire Department

Tanner Jenkins, Fire Chief

Alderman Toliver made a motion to accept the Fire Department Report, and the motion was 2nd by Alderman Chastain: vote passed 6-0

It is being requested that the Town purchase one to two multi-gas meters for both the Fire Department and Alliance. Current equipment is unreliable and outdated. The department currently does not have any gas detection equipment for service calls when dispatched for natural gas incidents.

Alderman Rivers made a motion that the Town purchase one to two multi-gas meters for both the Fire Department, and Alliance and the motion was 2nd by Alderman Chastain: vote passed 5-1 (Alderman Harris voted no)

Parks & Public Works Department

Alliance

Evan Romo introduced Brian Pepper with Alliance to Mayor Noeman and the Board.

Michael Apperson with Alliance presented the Public Works Department Report, and requested that a thirty- day notice (30 day), be submitted to the constituents about the fluoride in the water, and have the constituents show up at the next Board Meeting. Alderman Harris made a motion to allow Alliance to submit a thirty- day notice (30 day) to the constituents regarding the fluoride in the water, and the motion was 2nd by Alderman Mason: vote passed 6-0

Vice Mayor Catron made a motion to accept the Public Works Department Report, and the motion was 2nd by Alderman Rivers: vote passed 6-0

Police Department

Chief Richard Jewell

Chief Jewell said three (3) vehicles were sold on Gov Deals for eight thousand dollars (8K).

The new patrol officer was cleared through the POST Commission.

Alderman Toliver made a motion to accept the Police Department Report, and the motion was 2nd by Alderman Chastain: vote passed 6-0

Mayor Noeman is requesting that all Board Members have (2 minutes to speak) and recognize one another by their titles

CONSTITUENTS/CONCERNS: (2 minutes)

Michael Harris reported that the Farmer's Market is held every 2nd and 4th Saturday of the month.

Insurance was purchased to cover the events for each vendor and a Hold Harmless Agreement was presented to the vendors. Lureatha Harris explained the Peddlers' fees to the Board, which includes a twenty-five-dollar (\$25.00) administrative fee and a fifty-dollar (\$50.00) Peddler's permit fee, which are nonrefundable. Mayor Noeman waived the first month fee, which was the month of April.

Lureatha Harris stated that she was being transparent and that Mayor Noeman, and the Board could determine how they wanted to proceed moving forward.

Alderman Rivers mentioned that the Mason Task Force is bringing something to the Town that everyone can benefit from.



Wynde Ross “Thanked” Mayor Noeman and the Board, stating that the amount of the building that was purchased has not changed. The closing date was moved from August to April to help the Town for the fiscal year budget as requested by Mayor Noeman.

Patricia Powers complained of a seven-hundred-dollar water bill (\$700.00 dollars), Michael Apperson with Alliance said the readings were in line with the previous readings and it don’t look as if Ms. Powers has a water leak but he can’t answer for billing errors. Michael suggested checking the meter because after pumping the water out, the meter box fills back up with water. Ms. Powers resides at 4046 Charleston Mason Rd.

Jonathan Grandberry resides at 5461 Mason Charleston Rd., complained of a high-water bill compared to his neighbors bill next door, and Mr. Grandberry said he lives alone. Michael with Alliance will recheck the meter reading for Mr. Grandberry.

Willie Lacey resides at 94 Stevens St., stated that his water bill went from forty dollars to fifty dollars (\$40.00 to \$50.00 dollars) in the month that he didn’t have water, and he lives alone. Michael with Alliance said he has been out there for a reading check and there is nothing else that he can do.

Mayor’s Period:

ANNOUNCEMENTS:

Alderman Rivers spoke about the TYEP Program (TN Youth Employment Program) for ages 18-24. This would allow for jobs for the summer with the Town. A job description for the youth would be required. Alderman Rivers will provide additional details with the number of people and job descriptions/applications. The city will not be charged for the services, and Alderman Rivers will contact the local businesses for community engagement. Ms. Davis will get with Alderman Rivers for further discussion.

Alderman Toliver mentioned that students interested in healthcare can make up to twenty-five hundred dollars (\$2,500) in stipends. The information can be shared on Facebook and social media.

CLOSING PRAYER: Alderman Rivers

MOTION TO ADJOURN: Alderman Harris made a motion to adjourn, and the motion was 2nd by Vice Mayor Catron: vote passed 6-0 (Meeting adjourned at 8:37PM)

Eddie Noeman, Mayor

Date

Lureatha Harris, Town Recorder